## Common shortcuts

* **Take a screenshot**: Press **Ctrl** + switch window (or **Ctrl** + **F5**)
* **Take a partial screenshot**: Press **Ctrl** + **Shift** + switch window (or **Ctrl** + **Shift** + **F5**), then click and drag
* **Lock your screen**: Press **Search** + **L**
* **Sign out of your Google Account**: Press **Ctrl** + **Shift** + **q** (twice)
* **See all keyboard shortcuts**: Press **Ctrl** + **Alt** + **?**

## All other shortcuts

**Note**: If you’re using a Windows or Mac keyboard, use the Windows key or Command key (Mac) in place of the Search key.

### Tabs and windows

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| Open a new window | **Ctrl** + **n** |
| Open a new window in incognito mode | **Ctrl** + **Shift** + **n** |
| Open a new tab | **Ctrl** + **t** |
| Open a file in the browser | **Ctrl** + **o** |
| Close the current tab | **Ctrl** + **w** |
| Close the current window | **Ctrl** + **Shift**+ **w** |
| Reopen the last tab or window you closed | **Ctrl** + **Shift** + **t** |
| Go to tabs 1-8 in the window | **Ctrl** + **1** through **Ctrl** + **8** |
| Go to the last tab in the window | **Ctrl** + **9** |
| Go to the next tab in the window | **Ctrl** + **Tab** |
| Go to the previous tab in the window | **Ctrl** + **Shift** + **Tab** |
| Switch quickly between windows | Press & hold **Alt**, tap **Tab** until you get to the window you want to open, then release. |
| Open the window you used least recently | Press & hold **Alt** + **Shift**, tap **Tab** until you get to the window you want to open, then release. |
| Go to previous page in your browsing history | **Alt** + left arrow |
| Go to the next page in your browsing history | **Alt** + right arrow |
| Open the link in a new tab in the background | Press **Ctrl** and click a link |
| Open the link in a new tab and switch to the new tab | Press **Ctrl** + **Shift** and click a link |
| Open the link in a new window | Press **Shift** and click a link |
| Open the link in the tab | Drag the link to the tab's address bar |
| Open the link in a new tab | Drag the link to a blank area on the tab strip |
| Open the webpage in a new tab | Type a web address (URL) in the address bar, then press **Alt** + **Enter** |
| Return the tab to its original position | While dragging the tab, press **Esc** |
| Dock a window on the left | **Alt** + **[** |
| Dock a window on the right | **Alt** + **]** |

### Page & web browser

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| Page up | **Alt** or **Search** and up arrow |
| Page down | **Alt** or **Search** and down arrow |
| Scroll down the web page | **Space bar** |
| Go to top of page | **Ctrl** + **Alt** and up arrow |
| Go to bottom of page | **Ctrl** + **Alt** and down arrow |
| Print your current page | **Ctrl**+**p** |
| Save your current page | **Ctrl** + **s** |
| Reload your current page | **Ctrl** + **r** |
| Reload your current page without using cached content | **Ctrl** + **Shift** + **r** |
| Zoom in on the page | **Ctrl** and **+** |
| Zoom out on the page | **Ctrl** and **-** |
| Reset zoom level | **Ctrl** + **0** |
| Stop the loading of your current page | **Esc** |
| Right-click a link | Press **Alt** and click a link |
| Open the link in a new tab in the background | Press **Ctrl** and click a link |
| Save the link as a bookmark | Drag link to bookmarks bar |
| Save your current webpage as a bookmark | **Ctrl** + **d** |
| Save all open pages in your current window as bookmarks in a new folder | **Ctrl** + **Shift** + **d** |
| Search the current page | **Ctrl** + **f** |
| Go to the next match for your search | **Ctrl** + **g** or **Enter** |
| Go to the previous match for your search | **Ctrl** + **Shift** + **g** or **Shift** + **Enter** |
| Perform a Google search | **Ctrl** + **k** or **Ctrl** + **e** |
| Add www. and .com to your input in the address bar, then open the page | **Ctrl** + **Enter** |
| View page source | **Ctrl**+ **u** |
| Show or hide the Developer Tools panel | **Ctrl**+ **Shift**+ **i** |
| Show or hide the DOM Inspector | **Ctrl**+ **Shift**+ **j** |
| Show or hide the bookmarks bar | **Ctrl**+ **Shift**+ **b** |
| Open the History page | **Ctrl**+ **h** |
| Open the Downloads page | **Ctrl**+ **j** |

### System & display settings

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| Open the Files app | **Alt**+ **Shift**+ **m** |
| Preview a file in the Files app | Select the file, then press **Space** |
| Display hidden files in the Files app | **Ctrl**+ **.** |
| Open the status area (where your account picture appears) | **Shift**+ **Alt**+ **s** |
| Click icons 1-8 on your shelf | **Alt** + **1** through **Alt** + **8** |
| Click the last icon on your shelf | **Alt** + **9** |
| Use F keys (F1 to F12) | **Search**+ **1** through **Search** + **=** |
| See your notifications | **Alt** + **Shift** + **n** |
| Change screen resolution | **Ctrl**+ **Shift** and **+** or **-** |
| Reset screen resolution to default | **Ctrl**+ **Shift** + **0** |
| Rotate screen 90 degrees | **Ctrl**+ **Shift** + Refresh |

### Text editing

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| Turn Caps Lock on or off | **Alt** + **Search** |
| Select everything on the page | **Ctrl**+ **a** |
| Select the content in the address bar | **Ctrl**+ **L** or **Alt**+ **d** |
| Select the next word or letter | **Ctrl**+ **Shift** and right arrow |
| Select text to the end of the line | **Shift**+ **Search** and right arrow |
| Select text to the beginning of the line | **Shift**+ **Search** and left arrow |
| Select previous word or letter | **Ctrl**+ **Shift** and left arrow |
| Move to the end of the next word | **Ctrl** and right arrow |
| Move to the start of the previous word | **Ctrl** and left arrow |
| Go to end of document | **Ctrl**+ **Search** and right arrow |
| Go to beginning of document | **Ctrl**+ **Search** and left arrow |
| Copy selected content to the clipboard | **Ctrl**+ **c** |
| Paste content from the clipboard | **Ctrl**+ **v** |
| Paste content from the clipboard as plain text | **Ctrl**+ **Shift**+ **v** |
| Cut | **Ctrl**+ **x** |
| Delete the previous word | **Ctrl**+ **Backspace** |
| Delete the next letter (forward delete) | **Alt**+ **Backspace** |
| Undo your last action | **Ctrl**+ **z** |
| Redo your last action | **Ctrl** + **Shift** + **z** |
| Switch between the keyboard languages you've set. Learn [how to choose your keyboard language](https://support.google.com/chromebook/answer/1059492). | **Ctrl** + **Shift** + **Space** |
| Switch to the previous keyboard language you were using. Learn [how to choose your keyboard language](https://support.google.com/chromebook/answer/1059492). | **Ctrl** + **Space** |
| Dim keyboard (for backlit keyboards only) | **Alt** + Decrease brightness |
| Make keyboard brighter (for backlit keyboards only) | **Alt** + Increase brightness |

### Accessibility

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| Turn ChromeVox (spoken feedback) on or off. Learn about [Chromebook accessibility features](https://support.google.com/chromebook/answer/177893). | **Ctrl** + **Alt** + **z** |
| Highlight the launcher button on your shelf | **Shift**+ **Alt**+ **L** |
| Highlight the next item on your shelf | **Shift** + **Alt** + **L**, then **Tab** or right arrow |
| Highlight the previous item on your shelf | **Shift** + **Alt** + **L**, then **Shift** + **Tab** or left arrow |
| Open the highlighted button on your shelf | **Shift** + **Alt** + **L**, then **Space** or **Enter** |
| Remove the highlight from a button on your shelf | **Shift** + **Alt** + **L**, then **Esc** |
| Switch focus between:   * Status area (where your account picture appears) * Launcher * Address bar * Bookmarks bar (if visible) * The webpage that's open * Downloads bar (if visible) | **Ctrl** + Previous page or **Ctrl** + Next page |
| Highlight the bookmarks bar (if shown) | **Alt**+ **Shift**+ **b** |
| Highlight the row with the address bar | **Shift** + **Alt** + **t** |
| Open right-click menu for highlighted item | **Shift**+ **Search**+ Increase volume |